

## **DISCLAIMER**

**The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.**



**Henbury, Brenty and Southmead  
Neighbourhood Partnership  
Tuesday, 8<sup>th</sup> December 2015 @ 19:00hrs  
at New Brunswick Reform Church, Wigton Crescent, Southmead**

**Present:**

**Ward Councillors:**

Councillor M Weston (Henbury)	P
Councillor C Windows (Henbury)	P
Councillor B Massey (Southmead)	P
Councillor J Smith (Southmead) (Chair)	P

**Other members of the Partnership:**

Adrian Boyce (Brenty)	A
Lynne Haynes (Brenty)	P
Antony Skelding (Brenty)	A
Rose Carr (Henbury )	P
Marilyn Britton (Henbury)	A
Darien Jay (Henbury)	A
Charles Claxton (Henbury)	P
Janet Smith (Henbury)	A
Joan Bennett (Southmead)	P
Pat Newport (Southmead)	P
Ian Thornley (Southmead)	A
Toni Anderson (Southmead)	P
Deana Perry (Southmead)	P
Alex Kittow (Southmead)	P

**Also Present:**

Keith Houghton, Area Co-ordinator  
Claudette Campbell, Democratic Services  
Katie Britton, BCC Housing Benefit Service  
Beth Owens, Badocks Wood Primary School

Members of Public attending: 6 people were in attendance, including:

Dave Mullaney  
Jane Freeman  
Sue Potter

Daisy Newhold-Harrop  
Howard Windsor

## **1. Welcome and Introductions**

Jenny Smith, Chair, Welcomed everyone to the meeting and led introductions.

## **2. Apologies for absence**

Apologies were received from Janet Smith and Marilyn Britton and Ian Thornley and Paul Bolton-Jones, Avon and Somerset Police Neighbourhood Inspector

## **3. Minutes of the meeting held on 22<sup>nd</sup> September 2015**

**The Neighbourhood Partnership Resolved:**

**That the minutes of the meeting held on 22<sup>nd</sup> September 2015 be agreed as a correct record.**

### **Action Sheet:**

The partnership reviewed the action sheet. All updates relating to outstanding actions were noted.

- Brentry Lodge is going to be retained by BCC for alternative education provision. The Henbury Centre in Machin Road is run by Bristol Charities who will continue to manage the venue. The commitment to manage would be subject to review.

## **4. Declarations of Interest**

None

## **5. Public Forum**

None

## **6. NP Business Report**

The Neighbourhood Partnership considered a report from Keith Houghton, Neighbourhood Partnership, Co-ordinator.

- a. To note the latest Wellbeing Fund balance available allocation in 2015/16 of £3,252 for Southmead and £4,510 for Henbury & Brentry.

- b. The Councillors on the Partnership considered the recommendations for Southmead Wellbeing Fund awards

**The Neighbourhood Committee Resolved:**

Bristol Noise	The Noise 2016 in Southmead	<b>£550</b>
Working In Southmead for Health	St Stephens Friendship Circle Christmas Lunch	<b>£175</b>
Working In Southmead for Health	Greenway Playscheme February 2016 – supporting additional worker and free/assisted placed	<b>£375</b>
Total		<b>£1,100</b>
Southmead balance remaining		£2,152

**Action: Keith Houghton**

- c. The Partnership noted the remaining Community Environment Budget of £2017.19.
- d. The Partnership was invited to agree the recommendations of the Traffic and Transport Sub-group.
1. The preliminary assessment for Crow Lane
  2. The development of an ‘implementation ready study’ for a mini-roundabout

**The proposal was agreed by the the Partnership.**

- e. The Partnership was asked to support the request to Highways to adopt Bradwell Grove.
- The Partnership requested that clarity would initially be sought on whether the Grove had been adopted and if not formally request adoption.

**Action: Keith Houghton**

- f. Southmead Hospital – The partnership was concerned that not sufficient enforcement action had taken place to alleviate the parking issues. Enforcement action was scheduled to take place during December 2015.
- g. Henbury Loop – The Partnership noted the Loop would be a Spur scheme with a decision to be made on the location of the rail station. The options given of either the Old Station or behind Wolfridge Gardens in Brentry. On a vote the partnership agreed to support the location on the Old Station site.

**Action: Cllr Weston to draft a letter for Jenny Smith as Chair to sign.**

- h. The Partnership noted the updates on the Highway scheme.

- i. The Partnership noted the position with the s.106 funds and CIL monies held.
- j. **The Partnership Agreed** the following future meeting dates for 2016/2017:
  - 28<sup>th</sup> June 2016 AGM
  - 27<sup>th</sup> September 2016
  - 13<sup>th</sup> December 2016
  - 28<sup>th</sup> March 2017

**Action: Keith Houghton to arrange venue bookings**

**Resolved:**

**That the report was noted.**

## **7. Universal Credit and Welfare reform Update**

The Neighbourhood Partnership received an update report on the current Universal Credit and Welfare reform developments and the impact on Bristol, and the partnership wards, from Katie Britton Strategic Planning Advisor working on the Universal Credit implementation.

The presentation (attached for review) provided details of the concept of the reform and mitigation action promoted by the service to support those impacted by the change.

Those impacted

- Almost 1,300 households with an average loss of approx £3000 per annum per household
- Single parent, female households most impacted
- Disproportionate impact on BME Communities
- Southmead and Henbury approx 102 households to be impacted
- With the fixing of local housing allowance certain areas of Bristol would be unaffordable for those on benefit
- Benefit is paid up to 6 weeks in arrears following initial claim. There is a 7 day waiting period together with the 5 week payment in arrears process. In addition claimants must have worked for 3 months prior to making a claim.
- The total maximum benefit cap is being reduced to £20,000

The Welfare reform project:

- A conference took place, in Knowle, with partners to discuss challenges and possible mitigation actions. Looked at the anticipated challenges following full implementation from 2018.
- The service is working on a one to one basis with those initially impacted.
- Mapping work continues with partners to identify possible gaps and to develop solutions in what is termed Preventative Crisis work.
- The changes impacts those of working age receiving benefits and those retired with younger partners.

- Bristol Housing stock remains in-house. Landlord services can react quickly to a tenancy change in circumstances to ensure a sustainable tenancy and avoidance of unmanageable rent arrears.
- Work continues in partnership with the Department of Works & Pension.
- BCC customer services staff trained to provide assistance and signpost to support.
- Work to be done to support Claimants ability to engage with the digital process.

The Partnership requested that this information be shared with the wider community via the Mead community newsletter.

**Action: Keith Houghton to liaise Katie Britten**

The Chair thanked Katie Britten on behalf of the partnership for the presentation.

**Resolved:**

- i. **That the presentation was noted**

## **8. NP Green Capital Projects Update**

The Neighbourhood Partnership received a report from Beth Owens Badocks Wood Primary School. The school was awarded £1800 from the Green Capital fund and was asked to report on spend.

The award supported a project called 'Rejuvenate' that did exactly that to the playgrounds with the intention of educating the children about nature and encourage them to become involved in planting and growing. The projects wider remit includes the aspiration to encourage the continued community working with teachers and parents.

The fund covered the cost of:

- The purchase of Green House with the intention that it would be a lasting legacy of the award
- A shed
- Garden tools
- Plants
- Waterproofs for the children to allow all weather participation

The project is now embedded in school practice and forms a part of the school curriculum.

The following was noted from the discussion that followed the presentation:

- a. The Partnership was impressed with the way in which the award was spent and welcomed the feedback from the school.

- b. The Partnership suggested that the school linked with residents of a residential home in respect of the produce and sharing of knowledge & wisdom from the elderly residents.
- c. The Greenway centre had gardens that could work with the school to continue the project.

**Resolved:**

**That the presentation was noted.**

## **9. Neighbourhood Partnership Plan Update Report**

The Partnership considered the report of Keith Houghton, Neighbourhood Partnership Co-ordinator.

The Southmead Community Plan was successfully shared by Deana Perry & Trena Blundell at the recent event and is to be shared via an article in VOSCUR magazine written by the NP Co-ordinator.

- a. The partnership was requested to note the updates linked to the Delivery Plan.
- b. To note that the ward boundaries changes would result in the inclusion of the part of the current Westbury on Trym ward into Southmead and the Charlton Mead part of Southmead into Henbury and Brentry. .
- c. The partnership discussed the proposed governance meeting in part to consider how representation of residents in the extended wards should best happen. **Agreed** on two separate meetings for Southmead & Henbury & Brentry, if possible on the same day. **Action: KH to action**
- d. Noted and **Agreed** the proposal for an event to enable Henbury/Brentry to consider options for developing its community centre aspirations. **Action: KH to action**
- e. The partnership to identify key buildings and assets of importance. Agreed to move to Spring 2016. **Action: All**
- f. Partnership agreed a meeting with Learning Partnership West to discuss (i) what they do and (ii) how they deliver and the meeting would only go ahead on that basis. Any further questions that partnership want addressed to be sent to KH. **Action: Partnership to share questions with LPW through KH prior to the meeting and KH to arrange meeting.**
- g. South Gloucestershire CPNN impacts: discussion in the Partnership about the lack of information emerging on the traffic mitigations being developed on the

Bristol road network. KH informed the NP that Cllr Gollop was intending to ask for a briefing from City Transport. The NP strongly supported his initiative. NP requested that Southern Brooks Community Partnership in South Gloucestershire should be included in any information sharing.

**Action: Cllr Weston & KH**

- h. Mayor's Visit – Proposed new date 15<sup>th</sup> January 2016 from 9.30am – 1.30pm. Partnership agreed that the designated planning group would continue with preparation and devise a schedule. The Mayor to spend 1.5hrs in each Ward with each group with final joint meeting at the Greenway centre.

**Action: KH to liaise**

- i. Proposed that the partnership request a presentation from Jane Taylor, education skills service manager at the next available meeting.

**Action: KH to plan for March 2016**

**Resolved:**

**That the report was noted.**

- 10. Date of Next Meeting: 7pm Tuesday 29<sup>th</sup> March 2016, Henbury School Assembly Hall, Station Rd, Henbury**

(The meeting ended 21:01 at hrs).

CHAIR